



JASCO ASIA TECHNOLOGY CENTER  
Jasco Electronic Technology Shenzhen Co. Ltd.  
West Wing, 1/F, Block 2, Gaoxin South Ring Rd.  
Keji South Rd., Vision (Shenzhen) Business Park  
Shenzhen Hi-tech Industrial, Shenzhen, P.R. China 518057  
T ++86 755 3363 6878  
F ++86 755 3363 6878

## CODE OF CONDUCT 行为准则

### Factory Integrity Acknowledgment 工厂职业操守确认书

Dear Supplier,  
尊敬的供应商,

Jasco has a strong commitment to ethics and integrity which form the foundation of the relationships we have with our Vendors. Jasco expects the highest standards of ethics and integrity to be adhered to by all parties within its supply chain. Any and all forms of bribery, kickbacks, corruption, deception and records falsification are strictly prohibited. In the event of any such findings, Jasco reserves the right to fully investigate the occurrence and take whatever action it determines to be appropriate for the circumstance, which may include immediate termination of the business relationship with the Vendor.

JASCO恪守道德和诚信，这是我们与供应商关系的基础。JASCO期望其供应链内的所有各方都能遵守最高的道德和诚信标准。严禁任何形式的贿赂、回扣、贪污、欺骗和篡改记录。若发现任何此类情况，JASCO保留对事件进行全面调查并采取其认为适合该情况的任何行动的权利，包括立即终止与供应商的业务关系。

Vendors are expected to assist Jasco in enforcing this Code by communicating its principles to their supervisors and employees. Any retaliation or reprisal against any person who in good faith reports unlawful or inappropriate activity to Jasco related to this Code or an audit is also strictly prohibited. In the event such retaliation or reprisal is identified, Jasco reserves the right to take whatever action it deems appropriate after fully investigating the occurrence, which may include immediate termination of the business.

供应商应通过将这些原则传达给他们的主管和员工来协助JASCO执行本规范。同时严格禁止对善意向JASCO报告与本准则或审核有关的非法或不当活动的任何人进行任何打击或报复。如果发现此类报复行为，JASCO保留在对事件进行充分调查后采取其认为适当的任何行动的权利，包括立即终止业务。

We operate a strict Code of Ethics for our representatives, which prohibits the acceptance of gifts, payment or improper benefit in any form, direct or indirect. This Code of Conduct letter is presented to the management of your facility for the purpose of explaining our expectations whilst our representatives execute their scope of service. We ask that you read this, sign it to confirm your understanding and agreement.

我们对JASCO公司的代表实行严格的道德准则规范，禁止其直接或间接地接受任何形式的礼物，付款或不正当利益。本行为准则呈交给贵公司管理层，目的是在我们的代表执行业务时解释我们的期望。我们请求您阅读这篇准则，并在上面签字以确认您的理解和支持。





JASCO ASIA TECHNOLOGY CENTER  
Jasco Electronic Technology Shenzhen Co. Ltd.  
West Wing, 1/F, Block 2, Gaoxin South Ring Rd.  
Keji South Rd., Vision (Shenzhen) Business Park  
Shenzhen Hi-tech Industrial, Shenzhen, P.R. China 518057  
T ++86 755 3363 6878  
F ++86 755 3363 6878

---

Never, under any circumstances, give in to demands or requests for benefits or payments from a Jasco representative. If a Jasco representative requests or solicits for any direct or indirect benefit, you must contact the Jasco office as per the contact on the letter head.

在任何情况下，绝不向JASCO代表提出的利益或付款要求做出让步。如果JASCO代表要求或寻求任何直接或间接利益，您必须按照信头上的联系方式与JASCO办公室联系。

Never, under any circumstances, collude or offer a facilitation payment, bribe, gift or benefit to a Jasco representative. Any benefit given to a Jasco representative will be constructed as a corrupt practice.

在任何情况下，不得串通或向JASCO代表提供便利付款、贿赂、礼物或利益。给JASCO代表的任何好处都将被视为一种腐败。

Jasco is committed to fully complying with local laws and regulations, including such on anti-corruption and bribery. Where appropriate, Jasco will not hesitate to cooperate with law enforcement authorities on suspected or actual offenses against these laws.

JASCO致力于全面遵守当地的法律法规，包括反腐败和贿赂等方面的法规。在适当的情况下，JASCO将毫不犹豫地与执法部门合作，以应对涉嫌或实际违反这些法律的行为

During the work execution, our representatives may be required to take photos of the factory facilities, products being inspected or assessment/inspection processes in order to validate findings. Please ensure this process is not obstructed. Documents/ pictures or any other information gathered during the course of the Jasco work will be kept confidential. Do not put any undue pressure on our representatives to amend the results or recording of their findings.

在工作执行过程中，我们的代表可能会被要求对工厂设施、被检查的产品或评估/检查过程进行拍照，以验证结果。请确保此过程不受阻碍。在JASCO的工作过程中收集的文件/图片或任何其他信息将被保密。不要向我们的代表施加任何不适当的压力，要求他们修改他们的调查结果或记录。

Provide a safe environment where Jasco representatives can work freely & constructively in a way that is safe and conducive to doing their job properly and ensuring that the Jasco's interest is protected. This may mean assistance with locating, moving and opening cartons for inspections or audits. For audits it may mean arranging private and confidential employee interviews in a suitable place. It also means pointing out any safety hazards, and providing appropriate Personal Protective Equipment (PPE) and necessary training regarding any risk that may be encountered. Jasco representatives will check the working environment of inspection & audit against Jasco's safety requirements. In case potential risks are identified, which may jeopardize auditors and inspectors' health or safety; they have the right to discontinue the services if the factory cannot eliminate such risks.





JASCO ASIA TECHNOLOGY CENTER  
Jasco Electronic Technology Shenzhen Co. Ltd.  
West Wing, 1/F, Block 2, Gaoxin South Ring Rd.  
Keji South Rd., Vision (Shenzhen) Business Park  
Shenzhen Hi-tech Industrial, Shenzhen, P.R. China 518057  
T ++86 755 3363 6878  
F ++86 755 3363 6878

---

为JASCO代表提供一个安全的工作环境，使其能够以安全且有利于他们正确工作的方式，自由和富有建设性地工作，并确保JASCO的利益得到保护。这可能意味着帮助找出、搬运和打开纸箱进行检查或审核。对于审核来说，这可能包括提供一个合适的地点安排私密的员工面谈。它还意味着指明任何安全隐患，并提供适当的个人防护装备(PPE)并对可能遇到的任何风险进行的必要的培训。JASCO代表将检查和审核工作环境是否违反JASCO的安全要求。如果发现可能危及审计员和检查员的健康或安全的潜在风险，而工厂不能消除此类风险时，他们有权停止服务。

We require a factory representative to sign the report prepared by our representatives to acknowledge the execution of their work and findings. In some cases we need to submit hand written reports and digital images from the factory and would request that our representatives use your facilities.

我们要求一名工厂代表在我们的代表准备的报告上签字，以确认他们的工作和调查结果的执行情况。在某些情况下，我们需要提交来自工厂的手写报告和数字图像，并要求我们的代表使用你们的设备。

With regards to inspections, our representatives may request to take shipment samples for conformance testing, of course we will talk with your management and get your acceptance before we do so.

关于检验验货，我们的代表可以要求带走装运样品进行符合性测试。当然，在这样做之前我们会和你们的管理层沟通并获得你们的同意。

If in doubt on any issues, please contact our offices in Shenzhen. The contact of Shenzhen office is listed as the letter head, and the contact person is Mrs. Helen Chen [mmchen@byjasco.cn](mailto:mmchen@byjasco.cn), our Administration leader.

如有任何疑问，请与我们在深圳办公室联系。深圳办公室的联系方式见本信件公司抬头，联系人是行政主管 Helen Chen，其邮件地址 [mmchen@byjasco.cn](mailto:mmchen@byjasco.cn)。





JASCO ASIA TECHNOLOGY CENTER  
Jasco Electronic Technology Shenzhen Co. Ltd.  
West Wing, 1/F, Block 2, Gaoxin South Ring Rd.  
Keji South Rd., Vision (Shenzhen) Business Park  
Shenzhen Hi-tech Industrial, Shenzhen, P.R. China 518057  
T ++86 755 3363 6878  
F ++86 755 3363 6878

---

### **Declaration by the Factory**

#### **工厂声明**

We confirm that we received the Jasco Asia Technology Center(JATC) Code of Conduct and we understand the contents, spirit and intent of the JATC procedure on Integrity.

我们确认收到了JASCO亚洲技术中心(JATC)的行为准则，我们理解JATC诚信程序的内容、精神和目的。

Factory Name: \_\_\_\_\_

工厂名称

\_\_\_\_\_  
Signature of top executive /Date

工厂最高行政官签字/日期

\_\_\_\_\_  
Factory top executive's contact number

工厂最高行政官联系电话